

## **Minutes of the Meeting of the Pirton Neighbourhood Plan Steering Group held on 1 August 2016 at the Pirton Village Hall.**

**Members in attendance:** Diane Burleigh (Chair,) Jonty Wild (Deputy Chair,) Tom Gammell, Ann Webb, Gil Burleigh, Nick parkin, Lorna sexton

**Public Participation;** No members of the public attended

### **1. Apologies for Absence**

Apologies were received from Diane Bailey

### **2. Declarations of Interest**

There were no new declarations

### **3. Minutes of the Meeting Held on the 4 July 2016**

On a proposal by AW, seconded by TG, the minutes were approved.

### **4. Matters Arising and Actions Taken (if not on the agenda)**

DB reported on the meeting held on the 19 July for landowners. She confirmed that as far as she knew, all landowners within and outside of the proposed development boundary for Pirton village had been contacted. 5 replies were received asking for the meeting to be postponed to late September. One person wrote to say he could not attend but was happy for the meeting to continue in his absence. Most of those contacted did not reply, as was anticipated in the terms of the letter of invitation.

9 individuals attended. Overall, their concerns related to how the draft Plan controlled unsustainable development, with size of development, and infrastructure the main concerns. No concern was expressed about the development boundary itself once the reason for the boundary and the legal context had been explained. It was emphasised that anyone with a concern about the development boundary should contact the NHDC

DB thanked the Design Group for their work which had culminated in a meeting with the PPC to go through the comments and recommendations.

### **5. Consideration of refined Reg. 14 Outcomes and allocation of tasks.**

DB and AW reported back on their meeting with CS, as one of the actions identified following consideration of the Reg. 14 responses. Most importantly, it was confirmed that the approach of the draft Plan would meet the housing development/growth objectives of the emerging Local Plan.

In the light of her advice on the NHDC position on self-build housing plots, it was agreed that the NP would not contain a policy on this, but would include reference in the text.

On the issue of 30 houses, a number of consultees questioned the evidence base for this policy. As well as taking further expert advice, TG offered to write

a short draft consultation document should the SG decide that more evidence is needed.

Now that all of the comments and recommended actions have been considered by the PPC, the re-writing of the Neighbourhood Plan and accompanying documents can begin. Aw and DB will work together to import the recommended amendments into the Plan and circulate to PNPSG for comment regularly as work progresses.

JW will continue with the detailed work on housing needs/mix (evidence for.) He will also finalise suggested amendments to the Housing Design and Character policies for further consideration. GB will consider amendments to the Character Assessment and liaise with the NHDC over changes and improvements to maps.

AW and TG will finalise the consultation statement. Some discussion took place in the light of a request to the PNPSG and to the NHDC for the release of the details of all those who responded to the REg. 14 consultation and their responses. The meeting agrees that it was not appropriate, in the light of the commitment made at the commencement of the consultation, to give out such detailed information. It is likely that, in due course, the "broad principles" document that went before the PPC should be made widely available and submitted with the draft NP for examination, along with details of actions taken. More detail but anonymised, should be presented on the NP website.

#### **6. Forward Planning (particularly August)**

DB and AW will endeavour to complete the re-writing of the Plan during August. DB will complete the street character assessment. GB will work on the maps and amendments to the Character Assessment. AW and TG will complete the consultation statement. JW will complete the work in 5 above; and prepare for desktop publishing the final version. To this end the meeting approved the purchase of an upgrade to his desk top publishing software. NP and LS will assist wherever called upon.

#### **7. Finance Report**

TG reported funds for using an external source for the final design of the NP was no longer needed. With the agreement of the meeting he will ask Locality to transfer this sum to be used for assistance with drafting the Basic Conditions Statement. Invoices for printing and UV have been paid.

#### **9. Date and Time of next meeting**

7 **September** at 8pm at the Village Hall. Also 3 October, 31 October and 5 December

#### **10. AOB.**

The meeting confirmed the response to a letter from Gladman Ltd drafted by the Chair.

