

Minutes of the Meeting of the Pirton Neighbourhood Plan Steering Group held on 13 June 2016 at the Pirton Village Hall.

Members in attendance: Diane Burleigh (Chair,) Jonty Wild (Deputy Chair,) Tom Gammell, Ann Webb, Gil Burleigh, Lorna Sexton, Nick Parkin

Public Participation; No members of the public attended

Diane Bailey Chair PPC attended.

1. Apologies for Absence

2. Declarations of Interest

There were no new declarations

3. Minutes of the Meeting Held on the 3 May 2016

On a proposal by LS, seconded by Aw, the minutes were approved. Before approval, DB pointed out that, subsequent to the decision recorded at item 4, TG this did not completely reflect his position as discussed at the meeting. JW suggested that as the minute is an accurate reflection of what was agreed a further minute dated today's date should record that the PNPSG approved the recommendations made to the PNPG by TG regarding the bid for work based on the estimates produced by Urban Vision and discussed at the meeting on the 4 April.

4. Matters Arising and Actions Taken (if not on the agenda)

(5) DB reported that she had not prepared a paper recording her replies to the points raised at the consultation open meeting through a lack of time to date.

(7) and (8) DB thanked everyone who had attended the meeting with UV on the 4 June. thanked everyone on the SG and PPC for their help at the very successful open consultation evening in the village hall, and to Tom for liaison with UV over the date for the meeting. DB had circulated her notes of the meeting.

5. Consideration of Reg. 14 Outcomes

It was agreed that the "big" issues are 30 houses, meeting with landowners, and clearer design policy. On the 30 houses, DB reported on her meeting, in the company of TG and AW, with Clare Skeels of the NHDC. A note of the meeting had been circulated. On the 30 Houses, it was concluded that advice was needed on the effect of the Examiner removing this policy if we did not do so; further investigation with the NHDC over the Elm Tree Farm site currently being SHLAAed is needed; consider again issue of definition of "site".

It was noted that the issue of “discussion” with landowners was raised only by 6 respondents. However, the meeting concluded that if there was any possibility of a vulnerability a meeting should be arranged. DB will draft a letter of invitation to a meeting. She will also write to establish the identity of two landowners acting through agents. The issue of exception sites was raised; DB will ask the NHDC if they intend to change their definition in the new Local Plan. It was agreed to set up a working group to consider the design issues coming out of the responses; TG, DB, LS, JW, NP and AW. NP will host the first meeting on the 20 June.

6. Allocation of Tasks.

7. Forward Planning

JW will circulate the design statements from the Chilterns Conservation Board.

1. Db and Dba to look at dates for a joint meeting of Sg and PPC when we meet on the 21 June.
2. DB to contact NHDC today to clarify the position on the piece of land being SHLAAed at Elm Tree Farm
3. DB to write today to agents acting for third parties to establish the identity and interest of their clients;
4. DB today to contact NHDC to check if their definition of exception site is going to change in the new Local Plan.
5. DB today/tomorrow to contact AM for advice on the effect of the Examiner removing reference to the 30 houses limit in the NP; i.e. will it also mean the removal of other housing policies?
6. DB Wed/Thursday to draft a letter to landowners inviting them to a meeting. The letter will make it clear that the proposed development boundary is secure and articulate our chosen growth strategy. JW noted that only 6 responses from 140 raised the issue of lack of discussion/involvement, and he has prepared an analysis of the legal position.
7. The new design working group will meet at 7pm on Monday 20 June at NPs house.
DB to contact the Chilterns Management Board to sound them out re further assistance on design within the setting of the Chilterns AONB which could feed into the exercise on tightening up the Design policies.
8. GB to advise on revised policies following Reg. 14 comments of Chilterns MB and Historic England. by 30th June.
9. AW and TG to continue work on the Consultation Statement.
10. JW will continue his work on pulling out from the response analysis the main issues for our further consideration. The format to the work he has done so far is very helpful.
11. DB and GB will assist Jonty by going through the letters as opposed to the response forms completing by 30 June

8. Finance Report

TG asked those who had gone to the meeting with UV to put in their to Steve Smith. JW reminded the meeting that he had paid the year's fee for the website; TG noted this for payment.

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10 Date and Time of next meeting

4 July at 8pm at the Village Hall.

AOB

There was no AOB