

Pirton Neighbourhood Plan Steering Group

Minutes of the Meeting held on the 10 August 2015.

1. Apologies for Absence

in Pirton Village Hall

Members in attendance:

Diane Burleigh (Chair); Jonty Wild ; Gil Burleigh; Lorna Sexton; Ann Webb; Jill Stuart; Michael Goddard; Tom Gammell

Public participation: No members of the public attended; there were no observers.

Apologies were received from Nick Parkin

Diane Bailey, Chair of the PPC, tendered her apologies; she would like to have attended as an observer

2. Declarations of interest

No declarations were made

3. Minutes of the meeting held on the 6 July 2015

These were approved unanimously after a proposal by JW seconded by AW.

4. Matters arising and Actions Taken

GB, AW and TM commented on the consultation events, noting that a number on people had told them that they had not attended because they were happy with what the SG is doing. All other matters were agenda items.

5. Consultation Outcomes

AW and JW had collated the information from the question sheets used at the consultation events, and produced a report in advance. They included the additional comments made by those completing the sheet. 77 sheets had been completed. AW had also prepared a document on the comments from the post it notes. AW led the discussion. An overall average of 92% of those returning sheets agreed broadly with the policies and issues identified, so the SG could conclude that they are on the right track. There appeared to be a need to review the policies for greater clarity; there seemed to be some confusion over densities of development and number (size) of development. It was noted that there appear to be pipistrel bats at Elm Tree Farm; this will need to be clarified and added to the wildlife section. JW noted that the issue of dwellings for farm workers needs clarification. In relation to density of development, TG agreed to circulate the emails he had received from Clare Skeels on the matter so the SG could take a view. Clarification of the impact of the conservation area on density, if any, also needs clarification. DB thankedr AW and

JW for a sterling piece of work, and thanked all of the SG for their input to the consultation days.

6. Forward Planning Items

(a) The SG discussed the ambitious timetable for delivering the draft NP to the PPC. It was agreed that the aim should still be September; but more likely the end of the month than the beginning.

(b) the following actions were identified i. The Character Assessment. It was agreed that this was nearly finished. GB and DB will finish this, and create relevant photographs .ii DB will write the Statement of meeting the Basic Conditions. AW will forward some templates for DB to follow.

lii The draft NP itself; JW will identify what needs to come out of the VDS and in to the NP. AW and JW will go through the policies adding a brief descriptor and noting the evidence for each one; iv LS and MG and TG offered to proof read drafts; JS will help where necessary.

At this point TG gave an update on his efforts to secure the advice that the SG is seeking. One of his recommended contacts will provide the advice for £300. The SG agreed that he should go ahead with this.

After discussion, it was agreed that drafts for comment should be sent to Clare Skeeles and Mary Caldwell at the NHDC, together with a request that they inform us of the process that the NHDC will follow in undertaking their responsibilities. It was also agreed that landowners should be sent copies at the same time as the PPC.

It was agreed that the SG would meet on the 8 September to go through the work completed to date.

7. Liaison with PPC/NHDC/other bodies

DB reported that she had heard nothing from Clare Skeeles. She will email again and invite her to the September meeting. Steve Smith, Clerk to the PPC, had forwarded to DB a request for assistance from the newly forming Steering Group forDB will respond.

8. Working Group Reports

- a. *Communication and Website:* JW had nothing to add to last month's report..

Monitoring Report on Facebook : AW reported no problems. MG added that users were now up to 165. They will add the consultation results.

Evidence Base: Nothing to report

- d. *Public consultation:* Nothing further to add to the previous item.

- e. Community Assets: JW will continue to work on further community assets to discuss with Steve Smith.
- f. *Land Ownership etc*: DB still to send out letters
- g. *Environment and Heritage*: Nothing further to report
- h. *Village Design and Parish Plan*: Nothing to report
- i. *Production of Neighbourhood Plan*: Nothing further to report

9. Finance Report

TG reported that only £9.75 was left from the original Locality grants. There is money available from the PPC. A new grant is urgently needed to move work forward.

10. Latest updates on Local Plan etc.

There was nothing further to report.

11. Time and Place of Next meeting

September 8 at 8pm at the village hall (TG to book)

12. AOB

- i. (there was something extra to ask Alex Munroe, sorry, I can't read my handwriting at this point)
- ii. GB gave an update on Priors Hill, noting that Heritage England would shortly be issuing a consultation on the scheduling of part of the site. GB informed the meeting that the scheduling, if it happened, would only affect part of the site and leave open enough land for (probably) 30 or so houses.
- iii. DB reminded the meeting that no emails emanating from SG members, whether internal or to external parties should be shared without the permission of the writer (and for internal emails) DB. She also noted that JW's involvement in the Sg had been called in to question because of his Pirton Website contents re Elm Tree Farm. DB noted that it was perfectly common for those working on Neighbourhood Plans to be against particular or specific development proposals, as opposed to development itself. She was confident that JW should remain a valued member of the SG. JW added that his website was not antidevelopment, but that it reflected the community's views from the consultations and questionnaires.

The meeting closed at 9.40pm

